



170 St. James RCACS Sponsoring Committee

Thursday, July 23 2020

Attendees: Kirsten Reimer, Rob Reimer, Lorraine Milan, Brad Boyd, Kim Swiderski, Tiffany Gibson, Wes Cottrell, Blake Minaker, Karen Friesen, France Cote Marshall

Meeting started at 19h02

1. We are authorized to come back in September with limitations due to COVID-19. All cadets will have moved up a level regardless of last year's results.
2. We will have no access to building 21 because :
 - a. Maintenance needs to be done on the building, overhaul of the structure and insulation of the building
 - b. We need to be out of the building from beginning of August to end of December (expect delays for a couple of months).
 - c. With the COVID limitations, we will manage in building 135.
3. The difference will be how we deliver our program; must ensure social distancing between cadets (6 feet apart).
4. We will have multiple parade nights; different levels on different nights. Capt. Minaker still needs to discuss with his team how many parade nights they will have.
5. The staff is ready to modify the plan and to offer the services multiple times during the week.
6. Due to COVID-19, there will be no overnight activities, no trips/travel, no authorized guests, this year.
7. Capt. Minaker still has questions regarding music and sports programming; most likely sports and marksmanship will not be part of the training activities.
8. We need to get our stuff out of building 21 and easiest way to do this is to get a shipping/storage container to put on the lot to store all our equipment while maintenance is being done.
 - a. We will try to keep the container close to building 21 as we will try to use it for the equipment that we will not need this year.
 - b. **Wes Cottrell made a motion to use Big Steel Box to rent 1 storage container, for 9 months, while building 21 is being renovated. The cost is based on a monthly rental fee of \$169.15, delivery fee of \$450.00, and pick up fee of \$450.00 plus applicable taxes. Kirsten Reimer seconded, all in favour. Motion passed.**
 - c. Kirsten will call to book the container and have it brought to the lot next week Thursday (July 30) so we can move the equipment into it Thursday and Friday.
 - d. Capt. Minaker will confirm what exactly needs to go into the container, what we can throw away, what can be put aside for the office space, etc.
 - e. Karen will provide some boxes to help with moving.
9. We also need to pursue some commercial office space (we will not have any room for supply, uniforms, administration records, no space for the SSC).
 - a. We will have access to a fund to be reimbursed for using the space (LSA).
 - b. Wes will look into office space for us and get us some quotes, he will try to get us the quote in the next couple of weeks.
10. Kirsten will look into using the league's membership for future Zoom meetings so we don't get cut off.
11. We need to discuss how/when to do an AGM and what the committee will look like for the upcoming year.

Meeting ended at 19h57