

170 St. James RCACS SSC Meeting

Agenda for Friday, February 25th, 2022



1. Call Meeting to Order (19:00)

– **Meeting Attendees:** Brad Boyd, Kim Swiderski, Sandina Buscemi, France Cote Marshall, Gurminder Saini, Kirsten Reimer, Rob Reimer, Sherri Glazier

2. **Chairperson's Opening Remarks** - Thank you all for coming

3. **Items to be added to the agenda** - Noted and added prior to the meeting

4. **Acceptance of minutes from previous meeting** - (January 21st, 2022)

5. **Correspondence:**

6. **Committee Reports:**

a. Commanding Officer's Report – Capt. Czajka – We have a new volunteer working with us named Ashton Duff, he will be an asset moving forward. We need an SSC representative for warrant officer review boards, and Capt. Minaker will be leading the boards on March 11th @ B21. Sherri Glazier will volunteer for the boards.

Our LSA submission fell short of the budget, but we have paint and zoom license that we can submit for the LSA to utilize the allocation more effectively. Capt. Czajka suggested purchasing some newer technology for the cadets, such as laptops, projectors, etc. – technology that actually works.

Cadets have been requesting scholarship support letters. If approved by the SSC chair, Capt. Czajka will write them and have the SSC Chair sign them.

We are returning to in-person training on the base, and must follow vaccination protocols for admission to the base. However, this will not affect cadets who are not able to attend in person – any cadets that are not able to attend will still progress through their levels as normal.

b. Treasurer's Report – Kirsten – Chequing: \$6,554.79 High-rate Savings: \$51509.62 Motion put forward to approve Xmas budget overage of \$4.54 for a total spend of **\$154.54**

b. Fundraising Report – Kim – We are going to participate in the KinKar raffle, and when it starts, the Kinsmen will contact us to begin advertising

7. **Old Business:**

a. Squadron Facebook page – Sherri – Links have been sent, the executive have seen it. Links have been input, but no traffic so far. We will run a link in the announcements so that parents can view the Facebook page for additional information on fundraising activities, etc.

b. 80th Anniversary Reunion – Sherri – There is a meeting Tuesday, March 1 at ANAVETS at 19:00 hrs. There are 8 people on the committee so far, and Kirsten Reimer is representing the SSC. Gord Enright is set to join, but we are not sure if he will be able to make the meeting. He will update when available on getting a DJ, whether or not we can host a parade, etc., and if we can get alumni on base to see the parade. Regarding seed money, we are ok for now until we get more info. Sherri has also asked alumni to sponsor the event. Sandina has quotes for DJ's to share with Sherri.

c. Update on medals & medal mounting – long service medals to be given to CO for distribution – Sandina – Sandina brought the medals so she can give them to the CO. Medal mounting – Sandina wants to amend the motion from December's meeting. The person mounting the medals wishes to be presented an honorarium, rather than invoicing the squadron directly. Sandina will speak with him to clarify the amount and the ask so the SSC executive can

vote on the amount. Clarifying Dec 17 minutes – all cadets, both past & present are intended to be eligible. CO's parade has been earmarked for presentation of the mounted medals. This will be up to the CO's discretion.

- d. Scholarships – Sherri – Sherri sent information to the executive. Rob Reimer can be contacted for a forward of the information.
- e. Canteen Shelves – Sherri – Complete, bought and delivered to B21
- f. CF One Card – Sherri – The information has been advertised, so far 2 cadets have reached out for the information.
- g. Effective Speaking – Sherri – We had 3 cadets interested in effective speaking. We have typically only been able to send 2, but given the circumstances surrounding us currently, Sherri spoke with Raquel from the league to determine if we could send 3 so we can avoid having a competition in-house. Raquel advised that the cadets prepare their speeches, but hasn't finalized whether or not 3 will be allowed as of yet.
- h. Props & Hops – Sherri – Live on Eventbrite, but not advertised yet. Advertising will likely start next week. April 30th, 2022 @ 4:00-7:00 PM 888 Wellington \$65 for general admission, \$25 more for VIP experience with a self guided tour and sampling. There will also be a \$25 Designated Driver ticket. A free T-shirt will be provided for each ticket. HMS Chippewa will provide music.

8. **New Business:**

- a. Reimbursement Policies – Kirsten – The SSC should have a policy in place to ensure that reimbursements are carried out in a manner that is appropriate for auditing purposes, etc., and allow for proper record keeping, etc. Kirsten Reimer suggested the SSC Executive review the policy and provide feedback so that we can finalize the policy at a later meeting.
- b. Western Canada Aviation Museum – each cadet is entitled to one free admission for the grand opening, or date of the cadet's choosing – Sandina – Grand opening is May long weekend. Proposal to table a pitch of acquiring gift cards for free admissions for cadets. Sandina will look into a possible discount for a group rate. Capt. Czajka will take this under advisement and look into abilities to accommodate an event such as this. Considering the museum opens May long weekend, this would fall after ACR, so it may not make sense to do this as an event, but is open to the possibility of giving the cadets passes to use at their discretion.
- c. Youth parliament MB – Sandina – Youth Parliament of Manitoba (YPM) is the longest consecutively-running youth parliament in Canada, having held sessions since 1922. We are a non-partisan, non-denominational, and incorporated registered charity. Our mission is to foster amongst the youth of Manitoba an understanding of, interest in, and engagement with the Canadian democratic parliamentary process that would enable their active participation in society as responsible citizens. In so doing, YPM strives to encourage the growth of the individual and their abilities through their exposure to a diversity of ideas and perspectives and the fellowship of their peers. Youth Parliament is holding a gala on May long weekend, and Sandina is proposing sponsoring cadets who wish to attend. We will table this item until our next meeting. Sherri noted that the gala is a fundraising event, and it doesn't make sense for a non-profit like the squadron to support another non-profit. It would make more sense to sponsor cadets for the program, but not the gala dinner. It's also questionable whether the squadron should sponsor cadets to participate in outside programs.
- d. Extracurricular fun day activity suggestions – Sports day + lunch / Hiking day + lunch – Sandina – The CO may already have events in mind. Sports for levels 1&2 are set for next week at B21, but there aren't additional activities planned at this time. Capt. Czajka will speak with the training team to see if this is something they would be interested in running. With restrictions, etc. we are still unsure whether or not facilities will be opening up for activities like this in the near future.
- e. Duke of Edinburgh reimbursements – Sandina – Sandina has 3 sons who have undergone the program, and the D of E is difficult to get receipts for, due to the process for application. Back in 2015, Capt. Tulleman suggested that parents could be reimbursed for the D of E, and Sandina is asking if parents can be reimbursed. Kirsten checked into this with Raquel Lincoln, and Raquel advised that some squadrons have made this a policy to reimburse, however this is typically for cadets that are unable to support this themselves. Most squadrons do not pay for the D of E program, since the cadets would have no "skin in the game", and therefore may drop out of the program readily when it gets tough. Sherri Glazier's son has undertaken the program, and

was not reimbursed. Sherri suggested there would need to be an entire policy written in support of this reimbursement, as there are a lot of factors to consider. If the squadron were to approve reimbursement of the program, we would need to vote on it, create a budget line item for the reimbursement, etc. We can ask squadron staff if this is something they want the SSC to pay for. Kirsten stated that as treasurer, this would be a massive undertaking to track and reimburse each cadet eligible, etc.

f. Posting of past & present meeting minutes – Sandina – Not all minutes have been posted. Rob Reimer will work to have as many minutes as possible forwarded to Capt. Tardi for posting to the website. Tonight's minutes will be forwarded to Capt. Tardi as soon as they are made available.

9. **Next Meeting:** March 25th, 2022 @ 19:00 hrs.– Location Building 21 if available – This will be a parent meeting

10. **Meeting Adjournment** – 20:20 hrs.